



GSG General Body Meeting Minutes

Start Time: **5:16 pm**

Approved Agenda & Minutes from 10.30.18

Minutes Legend
★ Action Item
★ Action Item for All Representatives
Important dates

Visiting Guest: Kirsti Arko (Title IX Coordinator)

- Receives report of harassment or discrimination based on gender and investigates them
- Our roles as TA's or other supervisory positions
 - We have to report this information to Title IX- must tell student that you have to report this before they share
- What happens when report is received: notify reporting party (victim)
 - Title IX provides them with their options so they can decide what actions they want to take (whether reporting accountable party to the proper conduct authorities, etc.)
- Common misconceptions about Title IX
 - Nothing gets done
 - Not true: all cases are on a "Need-to-Know" basis
 - Extremely private and only include parties that are involved
- When something is reported by a third party anonymously
 - The victim is contacted but they have to decide whether they want to take action
- Everyone is protected under the Title IX
 - No one can take action against you
 - This makes sure everyone feels safe reporting
- Everything can be reported via the "Report a Concern" web page
 - If you are not sure if it falls under Title IX, report it anyway and they will direct it to the correct people
- Other means of private reporting
 - Title IX office
 - Academic and Community Conduct
 - Public safety
 - Police Services
 - Local Health Care Offices

- For confidential reporting (don't want it reported to the university)
 - Go to Title IX website: www.mtu.edu/titleix
- Upcoming Workshops
 - See Speak-Up cards
 - See pamphlets passed out

Visiting Guest: Josh Olson (Chief Information Officer and Interim Director of the Library)

- If you need IT Help:2
 - Contact IT Help Support: it-help@mtu.edu
- Leadership concerns for IT
 - Contact Josh Olson jolson@mtu.edu
- IT Updates
 - Upgraded Printer Fleet
 - Moved printers to areas of higher levels of traffic
 - They are upgrading the network to 40 bps
 - Upgraded central storage system (home directories and profiles exist)
 - Provided more space and central use of space
 - Went to mandatory profiles
 - Upgrade to make login profiles faster
- Library Changes
 - No More Food Restrictions!
 - You can now eat on any of the floors!
 - Replacing 350 PC in the lab environment
 - **Will make old PCs available to grad students for their offices on a first come, first serve basis**
 - Experimenting with Virtual Application Delivery
 - Create a more defined, streamline, and efficient process for everyone across campus
- Introduced DUO for Banweb, MyMichigantech, and VPN
 - In January, DUO will be rolled out on Canvas for faculty, staff, and students
 - If you forget your cell phone for DUO or are traveling internationally, you can stop by the desk in the library and get a temporary access code or one-time pin generators (FREE!!)
- Any questions please contact Apurva or Josh Olson

President's Report

- **Met with Dr. Koubek**
 - Found that he is willing to advocate for graduate students
 - He is open to feedback
 - He is still getting acclimated to the university
 - Overall, we have to continue to voice our concerns to him and he wants to hear them

★ Food Insecurities (Husky FAN)

- Free meals are offered to those who can't afford food AT ALL
 - Taking food from people who actually need it
- This is NOT a free food service
- Looking into restrictions- such as a one time (5 meals only) pass
- ★ Spread this notice to your constituents

● President-Elect Elections

- President-Elect elections will take place on December 11th
 - ★ PLEASE BE IN ATTENDANCE!
 - What is this position?
 - Developed as a way for the next GSG president to get acclimated to the position before fulfilling the role during their term
 - What does the job entail?
 - Work with incumbent President thru Spring
 - Meet regularly with incumbent President
 - Assist the incumbent President in liaising with Univ admin
 - Characteristics of the President-Elect
 - Effective communicator
 - Open Minded
 - Humble
 - Be willing to ask for help
 - Dedicated to the role and to bettering the life of graduate student
 - Foster diversity

Vice President's Report

- IRHC and Student Commission
 - No major updates
- Meeting with Housing
 - Daniel Heights Move-In/Move-Out
 - Open to implementing changes that will make this process better
 - Willing to provide a pamphlet to students that tells them what is expected and what will be charged
 - Students will receive this before the sign their leases
 - Looking at doing a photo upload before and after student moves in and out of the apartment
 - Willing to modify when holds are placed on accounts

- Instead of placing holds on accounts right away they are willing to postpone this

Secretary's Report

- Please sign the sign-in sheet at the beginning of every meeting
- Designate an alternate rep for the semester just in case you can't make it to any meetings
 - Must be a person in your department
- CC gsg-secretary@mtu.edu on emails that ask you to forward it to your constituents
- St. Vincent de Paul Community Service Project
 - Possible Dates
 - December 1st
 - January 22nd
 - February 2nd
 - February 16th (Valentine's Day themed)
 - Will send out a Google form before Monday

Treasurer's Report

- Travel Grant Vouchers
 - Ask your constituents to submit these as soon as possible
 - A deadline will be announced soon
 - For conferences that have already happened
- Meet and Greet Receipts
 - Submit meet and greet receipts to the treasurer as soon as possible
 - Remember to also fill out the google form

Academic Chair's Report

- 3- Minute Thesis
 - Thank you to everyone who assisted
 - Congratulations- Niranjana for winning 1st place and people's choice
- Academic Seminars
 - Have 3 academic seminars coming up
 - November 14th- Time Management- Admin 404 from 3-5 PM
 - November 28th- Working with MATLAB- Library 242 from 3-5 PM
 - November 28th- Survey Methods- Admin 404 from 3-4 PM
 - ★ PR team will try to get videos uploaded for prior personal development sessions

Social Chair's Report

- LASER TAG!!!!
 - Possible Dates
 - November 29-30 or December 6-7
 - Will try to extend the days to capture a larger audience
 - ★ Ninad and Social committee will look into the details and let everyone know

PR Chair's Report

- No Report

Safety Advisory Council Liaison- Ami Kling

- Process Safety Cards
 - Grad students in every department that regularly conduct laboratory work where they're exposed to hazards should have received a "Process Safety" laminated card.
 - If you don't have this card:
 - contact Ami Kling (aakling@mtu.edu) or Dr. Andre Da Costa (adacosta@mtu.edu).
 - Anyone working in a lab should also make sure that they:
 - Know how to find and be familiar with the safety data sheets (SDS) and chemical hygiene plan(s) specific to their lab(s)
 - Know how to find relevant SDSs on www.mtu.edu/sds
 - Know the type(s) and contents of any spill kits located in their lab
 - Types of spill kits: general spills, acids, bases

Meeting adjourned at 6:40 pm