Visiting Guest: Kirsti Arko (Title IX Coordinator)

- Receives report of harassment or discrimination based on gender and investigates them
- Our roles as TA's or other supervisory positions
  - We have to report this information to Title IX- must tell student that you have to report this before they share
- What happens when report is received: notify reporting party (victim)
  - Title IX provides them with their options so they can decide what actions they want to take (whether reporting accountable party to the proper conduct authorities, etc.)
- Common misconceptions about Title IX
  - Nothing gets done
    - Not true: all cases are on a “Need-to-Know” basis
    - Extremely private and only include parties that are involved
  - When something is reported by a third party anonymously
    - The victim is contacted but they have to decide whether they want to take action
- Everyone is protected under the Title IX
  - No one can take action against you
    - This makes sure everyone feels safe reporting
- Everything can be reported via the “Report a Concern” web page
  - If you are not sure if it falls under Title IX, report it anyway and they will direct it to the correct people
- Other means of private reporting
  - Title IX office
  - Academic and Community Conduct
  - Public safety
  - Police Services
  - Local Health Care Offices
● For confidential reporting (don’t want it reported to the university)
  ○ Go to Title IX website: www.mtu.edu/titleix
● Upcoming Workshops
  ○ See Speak-Up cards
  ○ See pamphlets passed out

**Visiting Guest:** Josh Olson (Chief Information Officer and Interim Director of the Library)

● If you need IT Help:
  ○ Contact IT Help Support: it-help@mtu.edu
● Leadership concerns for IT
  ○ Contact Josh Olson jolson@mtu.edu
● IT Updates
  ○ Upgraded Printer Fleet
  ○ Moved printers to areas of higher levels of traffic
  ○ They are upgrading the network to 40 bps
  ○ Upgraded central storage system (home directories and profiles exist)
    ■ Provided more space and central use of space
  ○ Went to mandatory profiles
    ■ Upgrade to make login profiles faster
● Library Changes
  ○ No More Food Restrictions!
    ■ You can now eat on any of the floors!
  ○ Replacing 350 PC in the lab environment
    ■ Will make old PCs available to grad students for their offices on a first come, first serve basis
  ○ Experimenting with Virtual Application Delivery
    ■ Create a more defined, streamline, and efficient process for everyone across campus
● Introduced DUO for Banweb, MyMichigantech, and VPN
  ○ In January, DUO will be rolled out on Canvas for faculty, staff, and students
  ○ If you forget your cell phone for DUO or are traveling internationally, you can stop by the desk in the library and get a temporary access code or one-time pin generators (FREE!!)
● Any questions please contact Apurva or Josh Olson

**President’s Report**

● **Met with Dr. Koubek**
  ○ Found that he is willing to advocate for graduate students
  ○ He is open to feedback
  ○ He is still getting acclimated to the university
  ○ Overall, we have to continue to voice our concerns to him and he wants to hear them
Food Insecurities (Husky FAN)
- Free meals are offered to those who can't afford food AT ALL
  - Taking food from people who actually need it
- This is NOT a free food service
- Looking into restrictions - such as a one time (5 meals only) pass

★ Spread this notice to your constituents

● President-Elect Elections
  ○ President-Elect elections will take place on December 11th
    ★ PLEASE BE IN ATTENDANCE!
  - What is this position?
    • Developed as a way for the next GSG president to get
      acclimated to the position before fulfilling the role during
      their term
  - What does the job entail?
    • Work with incumbent President thru Spring
    • Meet regularly with incumbent President
    • Assist the incumbent President in liaising with Univ admin
  - Characteristics of the President-Elect
    • Effective communicator
    • Open Minded
    • Humble
    • Be willing to ask for help
    • Dedicated to the role and to bettering the life of graduate
      student
    • Foster diversity

Vice President’s Report
- IRHC and Student Commission
  ○ No major updates
- Meeting with Housing
  ○ Daniel Heights Move-In/Move-Out
    ■ Open to implementing changes that will make this process better
    ■ Willing to provide a pamphlet to students that tells them what is
      expected and what will be charged
      • Students will receive this before the sign their leases
    ■ Looking at doing a photo upload before and after student moves in
      and out of the apartment
    ■ Willing to modify when holds are placed on accounts
Instead of placing holds on accounts right away they are willing to postpone this

Secretary’s Report
- Please sign the sign-in sheet at the beginning of every meeting
- Designate an alternate rep for the semester just in case you can’t make it to any meetings
  - Must be a person in your department
- CC gsg-secretary@mtu.edu on emails that ask you to forward it to your constituents
- St. Vincent de Paul Community Service Project
  - Possible Dates
    - December 1st
    - January 22nd
    - February 2nd
    - February 16th (Valentine’s Day themed)
  - Will send out a Google form before Monday

Treasurer’s Report
- Travel Grant Vouchers
  - Ask your constituents to submit these as soon as possible
    - A deadline will be announced soon
    - For conferences that have already happened
- Meet and Greet Receipts
  - Submit meet and greet receipts to the treasurer as soon as possible
    - Remember to also fill out the google form

Academic Chair’s Report
- 3- Minute Thesis
  - Thank you to everyone who assisted
  - Congratulations- Niranjan for winning 1st place and people’s choice
- Academic Seminars
  - Have 3 academic seminars coming up
    - November 14th- Time Management- Admin 404 from 3-5 PM
    - November 28th- Working with MATLAB- Library 242 from 3-5 PM
    - November 28th- Survey Methods- Admin 404 from 3-4 PM
  - ★ PR team will try to get videos uploaded for prior personal development sessions

Social Chair’s Report
• LASER TAG!!!!
  ○ Possible Dates
    ▪ November 29-30 or December 6-7
  ○ Will try to extend the days to capture a larger audience
    ★ Ninad and Social committee will look into the details and let everyone know

PR Chair’s Report
• No Report

Safety Advisory Council Liaison- Ami Kling
• Process Safety Cards
  ○ Grad students in every department that regularly conduct laboratory work where they’re exposed to hazards should have received a "Process Safety" laminated card.
  ○ If you don’t have this card:
    ▪ contact Ami Kling (aakling@mtu.edu) or Dr. Andre Da Costa (adacosta@mtu.edu).
  ○ Anyone working in a lab should also make sure that they:
    ▪ Know how to find and be familiar with the safety data sheets (SDS) and chemical hygiene plan(s) specific to their lab(s)
    ▪ Know how to find relevant SDSs on www.mtu.edu/sds
    ▪ Know the type(s) and contents of any spill kits located in their lab
    ▪ Types of spill kits: general spills, acids, bases

Meeting adjourned at 6:40 pm